



**Waganakising Odawak**  
Little Traverse Bay Bands of Odawa Indians  
**Office of Tribal Chairman**  
7500 Odawa Circle, Harbor Springs, Michigan 49740  
Phone 231-242-1418 • Fax 231-242-1411

**LTBB ELDERS DENTAL SERVICES PROGRAM REGULATIONS**  
**REG-TR-032218-02 040618-01**

- I. Purpose.** Pursuant to Tribal Resolution 032218-02, to provide an Elders' Dental Services Program assisting LTBB Tribal Elders with certain dental costs. Mina Mskiki Gumik shall implement the program and create a line item in future budgets to continue providing the Elders' Dental Services Program.
- II. Eligibility.**
- A. The Elders' Dental Services Program will provide services to all enrolled LTBB Elders. If requested, the Tribal Elder must provide a copy of their enrollment card that shows that the person is age of 55 years or older in the current calendar year prior to any dental services being approved.
- B. The LTBB Elder must exhaust all available medical/dental coverage options before applying for this program, and provide proof as requested. The LTBB Elders' Dental Services Program is the payer of last resort. The Elders' Dental Services Program will contact the dental service provider and verify that all other medical and/or dental coverage options have been exhausted before providing funding.
- C. To request funds from the Elders' Dental Services Program, the Tribal Elder will provide a completed application to the Elders' Dental Services Program, and a treatment plan/invoice that lists the dental services being requested along with a cost of the services.
- II. Services.**
- a. Tribal Elders living within the 27 county service area:
- i. The Elders' Dental Services Program will provide funding for certain dental costs that are not typically covered by the LTBB Dental Clinic, such as the cost of dentures, bridges, crown or such other items that would not be considered general maintenance or cosmetic in nature. See excluded services below.
  - ii. If an Elder resides within the LTBB 27 County Indian Health Services [IHS] Service Delivery Area, he/she is to use our LTBB Tribal Dental Clinic.

- iii. In any 12 month period, the funding shall not exceed \$1500 per LTBB Elder living in the 27 County Service Delivery Area.
- b. Tribal Elders living outside the 27 County Service Area:
  - i. The Elders' Dental Services Program will provide funding for certain dental costs, including hygiene, dentures, bridges, crowns, all prep work necessary to complete the aforementioned items, or such other items that would not be considered general maintenance or cosmetic in nature. See excluded services below.
  - ii. In any 12 month period, the funding shall not exceed \$2,400.00 per LTBB Elder living outside the 27 County Service Delivery Area.
  - iii. Payment:
    - 1. If an Elder resides outside of the LTBB IHS 27 County Service Delivery Area, then he/she may participate in a direct billing option which requires the Dental Service provider to participate as an LTBB Vendor including submission of a W-9 and a treatment plan/invoice prior to dental services being paid, once the dental services are approved, **or**
    - 2. If an Elder resides outside of the LTBB IHS 27 county service area, then he/she may participate in the reimbursement option. This option will require the Elder to first apply with the Elders' Dental program to receive approval for the dental services, PRIOR to the dental services happening. Then, the Elders' Dental program will reimburse the Elder upon receipt of an original invoice for services and proof that payment has been made.
    - 3. No reimbursement will be made for dental services that are completed before approval was completed.
- c. Periodontal treatment and surgery, implants, orthodontics, and any services considered cosmetic are excluded services.

#### IV. Administrative Requirements.

- A. The Elders' Dental Services Program office procedures shall be adopted by Mina-Mskiki-Gumik.
- B. A brief explanation of the Elders' Dental Services program shall be published in the Odawa Trails and on the LTBB website.
- C. Electronic and paper versions of the Elders' Dental Services Program regulations and procedures shall be made available to any Tribal Elder requesting dental services.
- D. The Elders' Dental Services Program application will be processed once all required documentation is complete.

- E. If the request is denied, program staff shall notify the requestor in writing within fifteen (15) business days or sooner of the reason(s) for the denial.
- F. LTBB Accounting Department requires original invoice(s) to process payments for dental services received by the LTBB Tribal Elder.
- G. LTBB program staff will obtain W-9 forms for all dental providers participating in the direct billing option. LTBB Accounting Department requires W-9 forms for all vendors conducting business with the Little Traverse Bay Bands of Odawa Indians before payment can be processed.
- H. In the event a dental services provider refuses to participate in the LTBB direct billing option, the Tribal Elder will use the reimbursement option offered by the Tribe.

V. **Funding Requests.** In the event that additional funding is needed in a fiscal year, the Executive shall prepare a request for supplemental funding in accordance with current supplemental funding laws in place.

VI. **Limitations.**

- A. Elders' Dental Services funds are limited to:
  - a. \$1,500.00 per Tribal Elder living in the 27 county service delivery area (using the LTBB Dental Clinic), in a 12 month period.
  - b. \$2400 per Tribal Elder living outside the 27 county service delivery area (not using the LTBB Dental Clinic, so costs are higher), in a 12 month period.
- B. Program is available until current years' funding has been exhausted.

**CERTIFICATION**

As Chairperson, I approve the LTBB Elders Program Dental Services Regulations.

Date: 04/06/18 Regina Gasco-Bentley  
Regina Gasco- Bentley, Tribal Chairperson

Received by the Tribal Council Office on: 4.6.18 by: [Signature]

As the Legislative Leader and Tribal Council Secretary, we certify that this LTBB Elders Program Dental Services Regulations were approved by the Tribal Council of the Little Traverse Bay Bands of Odawa Indians at a regular meeting of the Tribal Council held on APRIL 7, 2018 at which a quorum was present, by a vote of 9 in favor,  opposed,  abstentions, and  absent.

Date: 4.7.18 [Signature]  
Fred Harrington Legislative Leader

Date: 04-07-18 [Signature]  
Tamara Kiogima, Secretary