

WAGANAKISING ODAWA



TRIBAL CODE of LAW

TITLE X. LAND USE AND BUILDING

2023 – Version 10.2

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TITLE X. LAND USE AND BUILDING

Chapter 1. Handicap Accessible New Construction

Codification Note: See WOS 2022-007 at 10.606 of this Title.

10.101 LAND USE RESOLUTIONS – CHANGED TO STATUTES

A. WHEREAS the Little Traverse Bay Bands of Odawa Indians desires to make all Tribal facilities handicap accessible whether or not required to do so by Federal law,

B. THEREFORE IT IS RESOLVED THAT all new construction of the Tribe be designed and constructed in a manner that is handicap accessible whenever required by law and even if not required by law wherever physically and financially feasible.

(Source: WOS 1995006, April 9, 1995, previously RESOLUTION #040995-01)

Chapter 2. Authorization of Traditional Activities on Osborne Road Property

- A. WHEREAS** the Tribe owns a parcel of property on Osborne Rd.;
- B. WHEREAS** the Tribe desires to make this property available for Traditional Tribal groups to use in their own ways while respecting the fact that this will remain Tribal land which does not belong to any individual or group;
- C. THEREFORE IT IS RESOLVED THAT** the LTBB Tribal Council supports and authorizes traditional Indian activities on the tribal land located at Osborne Rd. Groups which have scheduled activities on the land may set the criteria for participation on events they hold. Groups intending to use the property must contact the tribal office which shall maintain a calendar of scheduled events. Scheduling guidelines shall be developed as necessary and these guidelines must be presented to and approved by the Tribal Council.

(Source: WOS 1995014, September 24, 1995, Previously RESOLUTION #9249501)

Chapter 3. Zoning

Codification Note: Zoning WOS 2001-13 is Repealed and Replaced by WOS 2009-007 located in this Title at 10.601.

Chapter 4. Adoption of Updated Building Codes - Repealed

Codification Note: WOS 2002-02 Repealed in its entirety with Tribal Council Approval of REG-WOS 2009-007 061418-001 Building Codes Adoption Regulations, See Chapter 6 of this Title at 10.603(B) and 10.608(C)(5)

Codification Note: See Section 10.603(A and B) of this Title.

Chapter 5. Site Plan Review

Codification Note: Site Plan Review WOS 2005-05 is Repealed and Replaced by WOS 2009-007 located in this Title at 10.601.

Chapter 6. Land Use, Building Regulation, and Zoning Statute

10.601 SHORT TITLE

This Statute may be cited as the “Land Use Statute.”

(Source: WOS 2022-007, September 19, 2022, Section I)

10.602 PURPOSE

The purpose of this Statute is to provide for the regulation of land use; set standards for the construction of the buildings, structures, appurtenances, additions and decorations which may accompany them; and other developmental characteristics which may have an effect upon the public health, safety, and general welfare and have such regulated through the creation of the “Planning, Zoning, and Building Department”.

(Source: WOS 2022-007, September 19, 2022, Section II)

10.603 REPEAL OF PREVIOUS LEGISLATION, ABATEMENT, EXEMPTIONS, AND REGULATIONS

This Statute repeals and replaces the Zoning Statute, WOS 2001-13; Building Code, WOS 2002-02; Site Plan Review, WOS 2005-05, Land Use, Building Regulation, and Zoning Statute, WOS 2009-00 Land Use, Building Regulation, and Zoning Statute, 2018-023 Amendment to WOS 2009-007 Land Use Building Regulation, and Zoning Statute as may have been amended, subject to the following:

- A.** Non-Conforming Uses. The use of any dwelling, building, structure, land or premises which was in existence and permitted under Tribal law at the time of enactment of this Statute may be continued at the discretion of the owner thereof, even though such use does not conform to the provisions of this Statute.

- B.** Pending Actions and Abatement. Any Legislative change in this statute will extinguish penalties or liabilities accrued or incurred under the original law.

C. Exemptions.

- 1.** A building permit is not required for ordinary repairs of a building or structure.
- 2.** A building permit is not required for a building incidental to the use for agricultural purposes of the land on which the building is located if the building is not used in the business of retail trade. "Agricultural purposes" means pertaining to, connected with, or engaged in agriculture or tillage for the production of crops for the use of animals or humans, and includes, but is not limited to, storage of equipment or purposes related to agriculture, farming, dairying, pasturage, horticulture, floriculture, viticulture, and animal and poultry husbandry.
- 3.** A qualifying roadside stand is exempt from the plumbing fixture requirements of any building code and is not required to have electric power. If a qualifying roadside stand has electric power, it must comply with the electrical code. A qualifying roadside stand must obtain a building permit. A "qualifying roadside stand" means a roadside stand that meets all of the following requirements:
 - a.** Is used only for seasonal retail trade in agricultural products.
 - b.** At least 50% of the agricultural products offered for sale at the roadside stand are produced on a farm that is owned or controlled by the person who owns the roadside stand.
 - c.** Is not larger than 400 square feet.
 - d.** Is securely anchored to the ground.
 - e.** A tent that meets the requirements of a., b., and c.

D. Regulation. The Executive shall prepare regulations that contain the above stated Exemptions for Tribal Council’s approval.

(Source: WOS 2022-007, September 19, 2022, Section III)

10.604 DEFINITIONS

The following definitions apply in this Statute:

- A.** “Area Variance” means a departure from yard, height or other numerical requirement as stipulated in a zoning statute or regulation.
- B.** “Conceptual Programming” means the process whereby initial concepts for land uses, development or infrastructure are pursued, formalized, and investigated for fundability.
- C.** “Department” means the Planning, Zoning and Building Department created under this Statute.
- D.** “LTBB” or “Tribe” means the Waganakising Odawak Nation, also known as the Little Traverse Bay Bands of Odawa Indians.
- E.** “Master Land Use Plan” means a policy guide for land development, acquisition and use. This document is derived from the “Strategic Plan for Land Acquisition” as developed by the Legislature, research, and public input.
- F.** “Trust Land” or “land in trust status” means land for which the United States holds fee title in trust for the benefit of LTBB.
- G.** “Use Variance” means authorization of uses not permitted by a zoning statute or regulation.

(Source: WOS 2022-007, September 19, 2022, Section IV)

10.605 CREATION OF THE PLANNING, ZONING AND BUILDING DEPARTMENT

The Planning, Zoning and Building Department is hereby created within the Executive Branch to carry out the purposes stated in Section II, and each annual budget submitted by the Executive shall include funding for the Department's operation subject to funding availability.

(Source: WOS 2022-007, September 19, 2022, Section V)

10.606 HANDICAP ACCESSIBLE NEW CONSTRUCTION

All new public buildings, structures, appurtenances, and additions built by the Tribe shall be designed and constructed in a manner that is handicap accessible.

(Source: WOS 2022-007, September 19, 2022, Section VI)

10.607 AUTHORIZATION OF TRADITIONAL ACTIVITIES ON TRIBALLY OWNED PROPERTIES

Article I, § B (1) of the Constitution “directs the Legislative, Executive and Judicial branches of government to...promote the preservation and revitalization of Anishinaabemowin and Anishinaabe culture.” The ability of the Citizens of the Waganakising Odawak Nation to utilize Tribally owned lands for ceremonies and other cultural or traditional activities is essential for the survival and revitalization of Anishinaabe culture. Citizens of the Waganakising Odawak Nation have a right to conduct ceremonies and other cultural or traditional activities on Tribally owned lands subject to health, safety and other reasonable restrictions outlined in regulations pursuant to this statute.

(Source: WOS 2022-007, September 19, 2022, Section VII)

10.608 DUTIES AND AUTHORITY OF EXECUTIVE BRANCH

A. When Tribal Council requests lands be placed in Trust under Article VII.D.10 of the Constitution and designates the intended purpose of the individual parcel, the Executive Branch

shall prepare the application and take all necessary steps to complete the Trust acquisition.

B. The Executive Branch develops Conceptual Programming of land uses, structures, and road systems for Tribal Council approval prior to their development or implementation.

C. Plans and Regulations.

- 1.** Creation and Implementation of Master Land Use Plan: The Master Land Use Plan is a policy document that depicts the demographic and development conditions in the area encompassed by the LTBB Reservation, as well as the potential for or limitations on development for various areas within the Reservation. From this, a set of policies are synthesized which indicate how LTBB intends to reflect this information and the overall mission and vision of the Tribe in development activities. The Executive Branch shall develop regulations, subject to Tribal Council approval, creating and implementing a Master Land Use Plan.
- 2.** Land Base Restoration Plan: The Land Base Restoration Plan is a document that depicts the originally intended uses of Trust land in accordance with the content of Trust applications to the Secretary of the Interior. It is a document that describes the purpose for an individual parcel of land at the time of the Trust application, and any subsequent use modifications by Tribal Council. It implies, but does not specify, the zoning category for a particular parcel of land. The Executive Branch shall develop regulations, subject to Tribal Council approval, creating and implementing a Land Base Restoration Plan.
- 3.** Zoning: Zoning is implemented by LTBB through a series of regulations developed pursuant to this Statute, and becomes the primary regulatory instrument for implementing the Master Land Use Plan and Land Base Restoration Plan. Zoning divides a community into districts or "zones" which specify the permitted and prohibited uses. Further, it is the classification of land in any governmental jurisdiction into areas or districts in order to regulate building dimension, density, design, arrangement and use. The Executive Branch shall develop zoning regulations, subject to Tribal Council approval.

4. **Site Plan:** The Site Plan is a detailed plan, to scale, depicting how a site will be developed. It shows existing and proposed conditions, including lot lines, streets, building sites, buildings, other impervious surfaces, other areas of human disturbance, and major landscape features. The Executive Branch shall develop regulations, subject to Tribal Council approval, establishing a method for the review and approval, as well as final submission to Tribal Council of Site Plans for developments. Upon Tribal Council approval, a Site Plan is a legally binding document that is specific to that site and can only be modified by subsequent Tribal Council action.

5. **Building Codes and Construction Plans:** Building codes are a set of regulations that govern the content and execution of construction plans and projects. Construction plans are detailed drawings and diagrams, usually drawn and plotted to scale, showing the structure or arrangement to accomplish the construction of a building or building(s), pursuant to an approved site plan. The Executive Branch shall develop regulations adopting building codes, subject to Tribal Council approval.

6. **Utilization of Tribally Owned Lands by Tribal Citizens:** The Executive Branch shall develop regulations, subject to Tribal Council approval, enabling Tribal Citizens to utilize designated Trust and other Tribally owned lands for cultural and/or traditional activities that would otherwise require a permit under approved regulations.

D. Citations. The Department is authorized to issue civil citations for violations of zoning regulations, building codes, or site plans subject to regulations developed by the Executive and approved by Tribal Council.

(Source: WOS 2022-007, September 19, 2022, Section VIII)

10.609 ZONING BOARD OF APPEALS

A. Zoning Board of Appeals Established. A Zoning Board of Appeals (“Board”) is hereby created. The Board shall adopt policies to carry out its duties under this Statute, subject to Tribal Council approval. The Board shall meet twice a year in regular meetings and additionally if necessary within 15 days of receiving any request for action by the Board.

B. Appointments, Term, Nepotism and Conflict

1. The Board shall consist of three (3) members nominated by the Executive and confirmed by the Tribal Council. To be eligible for appointment a person must be a Tribal Citizen who is at least eighteen (18) years of age and has read all Tribal zoning laws, regulations, policies and procedures. The Board members shall serve three year terms with initial appointments being one member for one year, a second member for two years, and a third for three years to provide for staggered terms.
2. Staff members may serve on the Board and may be compensated by stipend if the Board is not directly related to their employment, does not interfere with their work, and does not meet during scheduled work hours. If a Board meets during scheduled working hours and the staff member wishes to attend, the staff member must utilize PTO (personal time off), or flextime upon prior approval of the individual’s supervisor.
3. Two or more members of the same immediate family as defined in the Constitution shall not serve on the Board at the same time.
4. No Board member may participate in making any decision that involves a personal or financial interest of the Board member or a member of his or her immediate family unless such interest is held in common with the Tribe and its Citizens.

C. Open Meetings, Records

1. Board meetings shall be open to LTBB Citizens.

2. Board records shall be open to LTBB Citizens.
3. The Board must provide notice of meetings at least five days in advance of the meeting.

D. Compensation, Stipends

1. Any Board member who attends a properly noticed meeting shall be eligible for a stipend, mileage, and expenses, even if no official action can be taken due to lack of a quorum, subject to the availability of funds.

E. Zoning Board of Appeals Mandates. The Board shall hear and decide appeals on the grant or denial of permits, or the issuance of citations, under zoning regulations, building codes, or site plans. Only a property owner may appeal a building code violation or permit denial. The Zoning Board is prohibited from granting Use Variances.

(Source: WOS 2022-007, September 19, 2022, Section IX)

10.610 APPEALS TO ZONING BOARD

A. A party who claims to be aggrieved by a decision of the Department relating to a grant or denial of a permit(s), or the issuance of citations, under zoning regulations, building codes, or site plans may appeal such decision to the Board, except as per Section IX.E only a property owner may appeal a building code violation or permit denial, and the Board cannot grant Use Variances.

1. An appeal of a decision of the Planning Department must be filed within fourteen (14) days of the challenged decision. The person or entity must file a written appeal to the Board including at a minimum:
 - a. A clear and concise statement of the reason(s) the appellant believes the decision should be overturned by the Board; and
 - b. The relief requested from the Board.

B. The Board shall hear the appeal within 15 calendar days of filing, either during a regular meeting or special meeting called for that purpose, and issue its written ruling within ten (10) days of such hearing. The person appealing cannot proceed with any non-permitted construction while the appeal is pending.

(Source: WOS 2022-007, September 19, 2022, Section X)

10.611 JUDICIAL REVIEW

A. Decisions of the Board may be appealed to the Tribal Court by filing a written appeal with the Court within ten (10) days of the Board's ruling. The Court shall uphold the decision of the Board unless the Court determines that the Board's decision is clearly arbitrary, capricious, or otherwise not in accordance with applicable law or regulations.

B. The Tribal Council expressly waives the sovereign immunity of the Tribe and its agents for the limited purpose of reviewing the decisions of the Board under the standards set forth in Section XI.A and allowing for the remedies set forth in Section XI.C.

C. In the event the Court finds the Board's decision to be clearly arbitrary, capricious, or otherwise not in accordance with applicable law or regulations, it shall enter an equitable order overturning the Board's action, but shall not award monetary damages.

(Source: WOS 2022-007, September 19, 2022, Section XI)

10.612 SAVINGS CLAUSE

In the event that any section, subsection or phrase of this Statute is found by a court of competent jurisdiction to violate the Constitution or laws of the Little Traverse Bay Bands of Odawa Indians, such part shall be considered to stand alone and to be deleted from this Statute, the entirety of the balance of the Statute to remain in full and binding force and effect so long as the overall intent of the Statute remains intact.

(Source: WOS 2022-007, September 19, 2022, Section XII)

10.613 EFFECTIVE DATE

Effective upon the signature of the Executive, or 30 days from submission to the Executive branch, or if the Executive vetoes the legislation, then upon Tribal Council override of the veto.

(Source: WOS 2022-007, September 19, 2022, Section XIII)