

Little Traverse Bay Bands of Odawa Indians

Job Posting



Job Title:	Biologist
Department:	Natural Resources Department
Reports to:	Inland Fish and Wildlife Program Manager
Salary Range:	\$47,133 to \$70,678 Annually
Status:	Exempt
Level:	C42
Opens:	November 17, 2021
Closes:	December 1, 2021

SUMMARY: This position provides a variety of science-based support to the LTBB Natural Resource Commission and Natural Resources Department. The individual selected will be tasked in assisting the Department in meeting the goals and objectives of the Department's Inland Fish and Wildlife Program with surveying Tribal Lands, identifying and monitor the wildlife, plant life and forests within the traditional territories of the LTBB. This position will also be required to lead and/or assist on other various inland projects including but not limited to surveying wildlife populations, inland fish, and plant/forestry assessments, endangered and culturally significant species studies, invasive species management, wild rice management, deer and turkey harvest monitoring and studies.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Responsible for conducting 2007 Inland Consent Decree research and management work as assigned.
- Responsible for working collaboratively with the other program biologist on inland lakes and streams surveys including habitat quantification, population estimates, and fisheries management.
- Responsible for assisting in coordination of wildlife research design, field and lab data collection, and presentation of the inland projects.
- Responsible for assisting in GIS data collection and analysis.
- Responsible for assisting the Inland Fish and Wildlife program in processing data and conducting basic field work in support of the NRD programs and goals.
- Responsible for administering and conducting the work related to the Department's Circle of Flight projects.
- Provide administrative and technical support to the Department when assigned.
- Collect, maintain, and analyze data to provide annual population statistics on important wildlife stocks.
- Responsible for analyzing biological data collected and development and writing of reports of publications associated with that data.
- Prepare reports (annual, special) on the status of the Inland Resources for the LTBB Natural Resources Commission, Tribal Attorney and the LTBB Tribal Council and other agencies as requested.

- Prepare annual 2007 Inland Consent Decree Reports
- Maintain a comprehensive database of harvest of wildlife/gathering efforts in accordance with Waganakising Odawa Statutes.
- Work with program manager to assess, manage and recommend regulations for the fish and wildlife harvested on inland waters and lands.
- Identify, monitor, assess and propagate culturally significant, wildlife and plant species.
- Make recommendations to the LTBB Inland Fish and Wildlife Program Manager regarding all changes that will enhance the effectiveness and execution of program goals.
- Employee must present a professional appearance, attitude and demeanor in all situations.
- Other duties as assigned.

EDUCATION AND EXPERIENCE:

Bachelor of Science degree from four year college/university and a minimum of four years of experience in wildlife and fishery biology required. Master of Science preferred. Must have excellent communication skills, oral and written.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl especially when working with fish assessment nets on the lake. The employee is occasionally required to sit and talk or hear. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions and outside weather conditions. The employee is frequently exposed to moving mechanical parts. The noise level in the work environment is usually moderate. Sometimes field duties require traveling long distances in harsh weather conditions.

CERTIFICATES, LICENSES, REGISTRATIONS:

Must have a valid driver's license, reliable transportation, and be insurable for duration of employment. Individuals must pass a thorough background investigation, including criminal and employment.

COMMENTS: Indian preference will apply.