Emergency Relief Program

These funds have been established to provide limited financial assistance to tribal citizens who are experiencing an economic hardship to prevent, prepare for, and respond to coronavirus. Funds will support welfare assistance and social services programs, which includes assistance to individuals and households directly affected by COVID-19.

Documentation Needed With this Application:

- ☐ Tribal ID
- ☐ Documentation showing money owed (shut off notice, eviction notice, invoice from repair shop etc.)
- ☐ W-9 Form from vendor you wish to be paid (if applicable)

Name:		**Age:**	**Date:**
Address:		**Birth Date:**	**Tribal ID #:**
City/Town:	**State:**	**Zip Code:**	**Phone #:**

Email Address: _____

OTHER HOUSEHOLD MEMBERS:

Name	Age	Birth date	Tribal ID #
2.			
3.			
4.			
5.			

Required Please indicate the details of the emergency and specific need requested and how it relates *directly* to the coronavirus pandemic:

TYPE OF ASSISTANCE NEEDED*:

____**Emergency Food Assistance (not to exceed $100.00)**

____ **Emergency Housing Assistance (not to exceed $400.00)**

____**Emergency Energy Assistance (not to exceed $400.00)**

____ **Emergency Vehicle Repairs (not to exceed $400.00)**

***Each household can receive a maximum $400.00 in emergency assistance if circumstances qualify and this can be a combination of the above items not to exceed $400.00**

- I hereby certify that all information in this application is true, correct and complete to the best of my knowledge.
- **I understand that giving false or incomplete information can result in referral to the prosecuting attorney for fraud and/or recovery of funds paid on my behalf**.
- I understand that failure to provide all necessary information and documentation can result in the denial of my application.
- **I hereby authorize the release of information by the appropriate agencies to the Little Traverse Bay Bands of Odawa Indians for the purpose of verifying information needed to establish eligibility for the program**.
- I understand that I may request a hearing if I disagree with action taken on this application.
- I understand that there is no guaranteed payment towards my bill until my application has been approved and a decision notice sent to me.

_____ _____

APPLICANT'S SIGNATURE DATE **_ DHS WORKER SIGNATURE DATE**

The Emergency Relief Program is designed to provide limited financial assistance to citizens of the Little Traverse Bay Bands of Odawa Indians who are directly affected by the coronavirus pandemic.

Applicants who are LTBB tribal citizens (or parents/legal guardians of minor LTBB tribal citizens) may access the Emergency Relief Program funding on a first come first serve basis. The Emergency Relief Program is intended to assist in the event of an emergent or crisis situation when no other funding source is available. Situations that qualify are those events that have a significant impact on a person's health or safety or welfare AND is directly related to the coronavirus pandemic if no other assistance is available.

Emergency Relief Program funds are available on a first come, first served basis. Amounts awarded will not exceed $400.00.

Due to current circumstance, emergency food assistance is included. This assistance will be in the form of a $100 maximum food only certificate to Spartan Food Stores.

Applications are considered complete when the requestor submits the application and necessary additional documentation. Applications will not be processed until completed. Please pay special attention to the check list on first page to ensure that all information is complete and includes all necessary supporting documentation.

A request does not guarantee funding. Applications will be taken as long as there is funding available.

Applications can be filed in person, via US mail, faxed to (231) 242-1635 or emailed to DHSapplications@ltbbodawa-nsn.gov.

If you have questions, please contact the LTBB Department of Human Services at (231) 242-1620.