

1 Appropriations and Finance Committee
2 LTBB Governmental Administration Building
3 Tribal Council Chambers
4 7500 Odawa Circle, Harbor Springs, MI 49740
5 Special Meeting
6 January 29, 2019
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10 Call to Order: **9:17 a.m.**

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12 Committee Member Roll Call: Councilor Dexter McNamara, Treasurer Marcella R. Reyes

13
14 Absent: none

15
16 Tribal Councilors present: Councilor Emily Proctor, Secretary Tamara Kiogima

17
18 Legislative Staff: Sr Financial Analyst Rachel Cope, Legislative Administrative Assistant Linda
19 Gokee

20
21 Executive Staff/Official Present: Chief Financial Officer Carrie Carlson

22
23 Tribal Court Staff/Official Present: none

24
25 Public: none

26
27 Invited Guests: none

28
29 Closed Session: no

30
31 **Motion** made by Councilor McNamara and supported by Treasurer Reyes to adopt the Agenda
32 of January 29, 2019 as presented.

33 Vote: 2 -yes, 0 -no, 0 -abstain, 0 -absent

34 Motion carried.

35
36 **Phone Polls:** none

37
38 **New Business:**

39
40 **Discussion:** 2020 Anticipated Revenues

41
42 \$11,500,000.00 Casino
43 \$ 130,000.00 Hotel Fees/Tax
44 \$ - Odawa Economic Development Management, Inc.
45 \$ 70,000.00 Biindigen
46 \$ - Tribal Historic Preservation Office
47 \$ 115,000.00 Sales Tax Refund
48 \$ 75,000.00 Regulatory/Licensing Fees
49 \$ 25,000.00 Misc./Other
50 \$11,915,000.00 Total

- 1 • Odawa Casino Resort revenue numbers have been consistent since 2015. This number
2 should go up once a new general manager is hired. The Leadership Oversight Committee
3 (LOC) were able to increase the casino's revenue for December 2018. The Appropriations
4 and Finance Committee members expect an increase of \$500,000.00 for 2020. However, to
5 be prudent, at this early stage in 2019, the AFC members set the planned budget revenue at
6 a \$11,500,000.
- 7 • The Odawa Hotel has been consistent with their anticipated revenues.
- 8 • Odawa Economic Development Management, Inc. has not made a commitment due to the
9 ongoing construction at Victories Square.
- 10 • Biindigen has been consistent with their anticipated revenues.
- 11 • Tribal Historic Preservation Office (THPO) had planned for \$240,000 in anticipated revenues
12 for 2018, however, due to the retirement of Wes Andrews and the downsizing the areas of
13 Section 106 Reviews, only \$70,000 was received. After the hiring a Tribal Historic
14 Preservation Officer, a re-evaluation of program revenues needs to occur.
- 15 • Sales Tax Refund – the number is consistent with what has been received for the last few
16 years. However, the refund will most likely not be received until the first quarter of 2021.
- 17 • Regulatory/Licensing Fees remain consistent. In previous years regulatory/licensing fees
18 have been included in the Misc./Other category.
- 19 • Misc./Other is consistent with previous years amounts minus what was broken out for
20 Regulatory/Licensing fees. This category is made up of odd miniscule amounts like credit
21 card rebates, billboard lease fees, and revenue from vending machines.

22
23 **10:09 a.m. Break**

24 **10:29 a.m. Meeting resumes**

25
26 **Discussion: General Fund Budget Allocation to Government Branches**

- 27 • Review of General Fund balance and Expenses by branch.
- 28 • Review of Corporate Charters/Boards. There are some charters/boards who are self-
29 sustaining and others are not.
- 30 • The Health Department's 3rd Party potentially could fund the Elders' Food & Utility Program.
31 The expense would need to be moved from the Executive's Elder's line item to Health's 3rd
32 Party. A corresponding decrease in general fund budget allocation to match the decrease in
33 expenses.

34
35 **10:55 a.m. Break**

36 **11:01 a.m. Meeting resumes**

37
38 **General Fund Budget Allocation to Government Branches continued.**

- 39 • Directors should be able to budget their programs without negatively impacting their
40 departments.
- 41 • **No layoffs, direct client services will not be affected, Per Capita will be paid, and**
42 **Michelle Chingwa Education Assistance (MCEA) is fully funded.**
- 43 • This plan revamps the Elder's Food and Utility program expense & funding source.

44

	General Fund	Legislative	Judicial	Prosecutor	Executive	Election
2017	\$ 12,555,312.00	\$ 1,334,140.00	\$ 1,165,987.00	\$ 282,199.00	\$ 9,637,380.00	\$ 135,608.00
2018	\$ 12,578,175.00	\$ 1,145,900.00	\$ 1,220,615.00	\$ 288,000.00	\$ 9,831,160.00	\$ 92,500.00
2019	\$ 12,771,165.00	\$ 1,148,000.00	\$ 1,245,615.00	\$ 288,000.00	\$ 9,955,000.00	\$ 135,000.00
2020	\$11,915,000.00	\$ 1,135,000.00	\$ 1,220,000.00	\$ 286,000.00	\$ 9,182,500.00	\$ 91,500.00

1 **Motion** made by Councilor McNamara and supported by Treasurer Reyes to recommend to
2 Tribal Council approval of Certified Motion 020719-01 Governmental Branches Allocation of
3 General Funds for Fiscal Year 2020.

4 Vote: 2 -yes, 0 -no, 0 -abstain, 0 -absent

5 Motion carried.

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7 **Sr. Financial Analyst Report:**

- 8 • Pleased a couple more councilors were present for discussion.

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10 **Motion** made by Councilor McNamara and supported by Treasurer Reyes to acknowledge Sr
11 Financial Analyst Rachel Cope's verbal and written report for January 29, 2019.

12 Vote: 2 -yes, 0 -no, 0 -abstain, 0 -absent

13 Motion carried.

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15 **Public Comment:**

16
17 **11:35 a.m.** Public Comment opened

- 18 • Joseph Mier commented, "You all are doing a wonderful job."

19 **11:36 a.m.** Public Comment closed

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21 **Adjourn:**

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23 **11:38 a.m. Motion** made by Councilor McNamara and supported by Treasurer Reyes to
24 adjourn.

25 Vote: 2 -yes, 0 -no, 0 -abstain, 0 -absent

26 Motion carried.

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30 Next Regular Meeting date:
31 Tuesday, February 12, 2019 at 9:00 a.m.
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