

The Little Traverse Bay Bands of Odawa Indians  
**Gaming Regulatory Commission**  
Located at 911 Spring Street, Petoskey, Michigan  
Regular Meeting Minutes  
11/14/2018- 5:30 p.m.

**Call to Order**

5:30 p.m. by Chairperson Dominic

**Roll Call**

Commissioners Present: Chairperson Dominic, Vice Chairman Kiogima, Treasurer Thomasma,  
Commissioners Absent: Secretary Bradley, Commissioner Zerbe  
Regulatory Staff Present: Internal Audit Manager Lappan, Licensing Manager Cowles

After review and discussion, motion made by Treasurer Thomasma and supported Vice  
Chairman Kiogima to approve updated Gaming Regulatory Commission agenda for 11/14/18.  
Vote 3 yes. 0 no. 0 abstained. 2 absent (Secretary Bradley, Commissioner Zerbe). Motion  
carried.

After review and discussion, motion made by Chairperson Dominic and supported by Vice  
Chairperson Kiogima to approve the minutes for 10/30/18. Vote 3 yes. 0 no. 0 abstained. 2  
absent (Secretary Bradley, Commissioner Zerbe). Motion carried.

**Public Comment:** Open 5:41 p.m. - No Comments – Closed 5:42 p.m.

**Closed Session:** 5:42 p.m.

**Open Session:** 7:41 pm

**Correspondence:** N/A

**Discussion:** Policy and Procedure in regards to GA and GRC.

**Phone Polls:**

N/A

**Regulatory Department Reports:**

After review and discussion, motion made by Treasurer Thomasma and supported by Vice  
Chairperson Kiogima to approve primary licenses 7441, 7444, 7445, 7442 key licenses 7434,  
7432, 7443, 7433, 7439, 7452, 7431 non-key licenses 7465, 7459, 7463, 7436, 7450 7469,  
7466 and vendor renewal license 1072 as prepared and presented by Licensing Manager  
Cowles. Vote 3 yes. 0 no. 0 abstained. 2 absent (Secretary Bradley, Commissioner Zerbe).  
Motion carried.

After review and discussion, motion made by Chairperson Dominic and supported by Vice  
Chairperson Kiogima to accept the September 2018 Internal Audit Monthly Status Report as  
prepared and presented by Internal Audit Manager Lappan. Vote 3 yes. 0 no. 0 abstained. 2  
absent (Secretary Bradley, Commissioner Zerbe). Motion carried.

**Regulatory Commissioners Reports:**

1. Chairperson – No report
2. Vice Chairperson – No report

- 1 3. Secretary – Absent
- 2 4. Treasurer Thomasma – No report
- 3 5. Commissioner Zerbe – Absent

4

5 **New Business:**

6 After review and discussion, motion was made by Secretary Bradley and supported by Vice  
7 Chairperson Kiogima to approve event sheets # 0175, 0176, and revised event sheet # 0166.  
8 Vote 3 yes. 0 no. 0 abstained. 2 absent (Secretary Bradley, Commissioner Zerbe). Motion  
9 carried.

10

11 After review and discussion, motion made by Chairperson Dominic and supported by Treasurer  
12 Thomasma to approve mileage for commissioner who was onsite for scheduled hearing  
13 (11/2/18) that was cancelled last minute. Vote 3 yes. 0 no. 0 abstained. 2 absent (Secretary  
14 Bradley, Commissioner Zerbe). Motion carried.

15

16 **Old Business:** OCR Management Contracts

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18 **Next Meeting/Work Session**

19 Motion made by Treasurer Thomasma and supported by Vice Chairperson Kiogima to approve  
20 stipend, mileage, per diem, and hotel for Commissions to attend the following. Vote 3 yes. 0  
21 no. 0 abstained. 2 absent (Secretary Bradley, Commissioner Zerbe). Motion carried.

22 Tribal Council Meetings/Work Session when Regulatory concerns are on their agenda.

- 23 • Regular Meeting at 911 Spring St. on 11/28/18 at 5:30 p.m.
- 24 • Work Session, date to be determined for meeting with Legal.
- 25 • Hearing - to hold if requested by Licensing Department and approve by phone poll of  
26 commissioners as to the date and time needed.
- 27 • Work Session – to hold if requested and approved by phone poll of commissioners as to  
28 the date, time, and purpose needed.

29

30 Motion made by Vice Chairperson Kiogima and supported by Treasurer Thomasma to adjourn  
31 meeting at 7:45 p.m. Vote 3 yes. 0 no. 0 abstained. 2 absent (Secretary Bradley,  
32 Commissioner Zerbe). Motion carried.

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34 Submitted as draft by: Terri Thomasma

35 Date: 11/14/18