



Little Traverse Bay Bands of Odawa Indians
 Education Department
 7500 Odawa Circle,
 Harbor Springs, MI, 49740



Michelle Chingwa Education Honorarium (MCEH) Program Overview

Purpose: The Michelle Chingwa Education Honorarium Act has been enacted to provide a gift to honor Tribal Citizens that are obtaining post-secondary educational opportunities and repeals and replaces the original and amended Michelle Chingwa Education Assistance Act including WOS 2007-005 and WOS 2014-010.

Applications must include the following:

Completed Michelle Chingwa Education Honorarium Application (Once per academic year)
Release of Information (Once per academic year)
Copy of Current Schedule (Submitted each term)
Copy of Current Unofficial Transcript (Submitted each term)
Copy of Tribal Identification Card (First time MCEH applicants only)

Application Deadlines:

Fall (August- December): Oct. 1 st
Winter/Spring (January-May): Feb. 15 th
Summer (May-August): June 15 th
Trimester or Quarter 30 days after the beginning of the session
Non-standard Term (Schedule operating outside of system above): 30 days after the beginning of the session

Classification Levels:

Class 1: Courses/college programs sponsored by LTBB and are nearly free (\$25/credit hr.)
Class 2: Junior or community colleges (\$150/credit hr.)
Class 3: Four year colleges & universities (\$250/credit hr.)
Class 4: Graduate level courses (\$350/credit hr.)
Class 5: Free courses (\$15/credit hr.)

***Rates may be adjusted to meet allocated budget**

Eligibility for the MCEH Program is based on three (3) specific criteria:

- ✓ The student must be a Tribal Citizen of the Little Traverse Bay Bands of Odawa Indians.
- ✓ The student must be enrolled in a post-secondary institution that is accredited by either the United States Dept. of Education or a foreign government accrediting agency that processes validations for colleges, universities and other institutions of higher learning. Students enrolled in tribal colleges seeking accreditation are also eligible for MCEH funding. Other institutions may be approved by Tribal Resolution.
- ✓ The student must maintain a 2.0 cumulative grade point average (subject to appeal).

This application cover sheet serves to provide information for the student and reflects WOS 2018-010, Executive Directive #6-12052007-01, and REG-WOS 2007-05 102912-010. **Copies of each document are available upon request. Please contact the Education Department for more information.**



Little Traverse Bay Bands of Odawa Indians Michelle Chingwa Education Honorarium (MCEH) Application

Academic Year: 20__ to 20__

All sections on this page are required. Applications with missing information will not be processed.

Last Name:	First Name:	Middle Initial:	Maiden Name:
_____	_____	_____	_____

Social Security #:	_____ - _____ - _____	Date of Birth:	____ / ____ / ____	Tribal Enroll #:	_____
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Home Address:

Street:	_____	Phone Number:	(____) ____ - ____
City:	_____	State:	_____ Zip Code: _____
Email:	_____		

Mailing Address While Attending School:

Check to Send Funding Here:

Street:	_____	Phone Number:	(____) ____ - ____
City:	_____	State:	_____ Zip Code: _____
Email:	_____		

Check to OPT OUT of LTBB Higher Education text updates. Standard data and message rates messages may apply

Name of College/University: _____

Declared Major: _____ Undeclared

Expected Degree: AA AS BA BS MA MS Ph.D. Certificate Non-degree seeking

Student Statement of Certification:

I declare that the information I have provided is true, correct and complete to the best of my knowledge. I agree to the program guidelines as defined by the Michelle Chingwa Education Honorarium Statute 2018-010 and its implementing regulations. I agree to notify the Education Department of withdrawn credits, incomplete courses, school transfer, graduation and degree/certificate(s) earned.

Signature of Student Date of Signature

Students wishing to appeal a decision made by the Education Department regarding Michelle Chingwa Education Honorarium funding are instructed to follow the "Appeal Policy" guidelines as approved by the Executive in REG-WOS 2007-05 102912-010.



**Little Traverse Bay Bands of Odawa Indians
Education Department
Release of Information**

Student Printed Name

Social Security Number

Special Terms that Apply:

Education Department means the Little Traverse Bay Bands of Odawa Indians' Education Department.

Financial Aid Office means the office at a college or career school that is responsible for preparing and communicating information on financial aid.

Financial Aid Package means the total amount of financial aid (federal and nonfederal) a student is offered by a college or career school.

Transcript means an official copy of the student's courses, grades and grade point average to date of the request.

Tribe means the Little Traverse Bay Bands of Odawa Indians or the Waganakising Odawa.

Special Achievements means events worthy of certificates, publications such as dissertation or thesis, Dean's List or other lists of academic achievements and employment after graduation.

Press Release means any form of public notification. (i.e. Tribal newsletter, annual Tribal meeting, bulletin boards, electronic postings, etc.)

Authorization:

I authorize, _____, the institution that I am attending or have previously attended, to release to the LTBB Education Department any requested documentation including but not limited to transcripts, course schedules, billing statements and financial aid package information. I also authorize the LTBB Education Department to make press releases on my behalf in cases of special achievements, graduations and any other event I may want published. In addition, I give permission to the Education Department to share information about my field of study and program completion with LTBB Tribal Government and other Tribal sub-entities for recruitment purposes.

Signature of Student

Date of Signature

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Little Traverse Bay Bands of Odawa Indians Education Department Authorization to Release Information

In the United States, the Family Education Rights and Privacy Act (FERPA) of 1974 protects the privacy of student educational records. Therefore, the Little Traverse Bay Bands of Odawa Indians Education Department cannot release any personally identifiable information contained in a student's educational records, either verbally or in writing, unless that child is a dependent under 18 years of age as defined by the IRS regulations. Students may grant a third party (i.e. parent, family member, friend, spouse, or other individual/organization) permission to access student educational records by completing this form and returning it to the Little Traverse Bay Bands of Odawa Indians Education Department.

I, _____, authorize the Little Traverse Bay Bands
(Full Legal Name)
of Odawa Indians Education Department to release information regarding my student file in whole or in part to the following individual(s).

Full Name	Relationship to Student	Date of Birth

Student Signature

Tribal Enroll #

Date of Signature

If you no longer wish for the listed individual(s) to have access to information in your file, you must notify the LTBB Education Department in writing.

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