

Odawa Economic Development Management, Inc.

7500 Odawa Circle, Harbor Springs, MI 49740

June 22, 2018 Meeting Agenda

White House Meeting

1:00 p.m.

Call to order: 1:15 p.m.

Roll Call: President Tanya Gibbs, Vice-President Alan Proctor, Treasurer Shiloh Slomsky, Secretary Belinda Bardwell, and Member Shane Robertson

Guest: Steve Hayward, Rachel Cope, Sr Financial Analyst, LTBB

MOTION

Motion made by Secretary Bardwell and supported by Robertson to adopt the agenda.

Vote: 4-yes; 0-no; 0-abstain; 0-absent

No Comments

Motion Carries

Officer Reports

a. **President – no report**

b. **Vice-President – Need to discuss signage for the snowmobile trail, VC and T met with Carrie Carlson about 2017 audit, met with health park concerning the health fair for today allowing them to utilize the property**

c. **Secretary – no report**

d. **Treasurer – Account Balance: \$354,574.97 and OEDMI balance is: \$9,017.96. Audit continues.**

A. MINUTES

I. MOTION

Motion made by Treasurer Shiloh and supported by Secretary Bardwell to approve the Minutes with changes for June 8, 2018 as presented.

Vote: 5-yes; 0-no; 0-abstain; 0-absent

No Comments

Motion Carries

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45 **B. Discussions**

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48 Motion to approve the Wade Trim agreement to design and engineer the snow mobile
49 trail for \$11,400 which shall be paid from MEDC grant monies and contributed to the
50 TS@VC, and authorize Alan Proctor to sign the agreement made by Vice President
51 Proctor, supported by Member Robertson

52 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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54 No Comments

55 Motion Carries

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57 Motion to approve mileage for Belinda Bardwell in the amount of \$232.17 made by
58 Member Robertson, supported by Vice President Proctor

59 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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61 No Comments

62 Motion Carries

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64 Motion to approve Q2 stipends in the amount of \$600.00 each board member made by
65 Member Robertson, supported by Vice President Proctor

66 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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68 No Comments

69 Motion Carries

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71 Motion to approve payment to Tim Kincaid in the amount of \$595.00 referencing
72 invoice #1260 made by Secretary Bardwell, supported by Vice President Proctor

73 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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75 No Comments

76 Motion Carries

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78 Motion to go into closed session for confidential business matters at 2:42 p.m. made by
79 Member Robertson, supported by Vice President Proctor

80 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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82 No Comments

83 Motion Carries

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85 Motion to return to open session at 3:00 p.m. made by Treasurer Slomsky, supported
86 by Secretary Bardwell

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87 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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89 No Comments

90 Motion Carries

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93 **ADJOURNMENT**

94 Motion to adjourn made by Vice President Proctor, supported by Member Robertson

95 Vote: 5-yes; 0-no; 0-abstain; 0-absent

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97 No Comments

98 Motion Carries

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**Next Meeting Date:
Conference Call
July 6th, 2018 at 11:00pm**